

# MINUTES

June 01, 2010

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Official minutes of the regular meeting of the Two Harbors Planning Commission held June 01, 2010 in the City Council Chambers at 522 First Avenue, Two Harbors.

Present: Detlefsen, Zastera, McDonald, Kari, Simonson, Scheidt, Kittilson, Senst (8)  
Absent: Davidson (1)  
Others Present: Bergstad [ARDC]

Chair Zastera called the meeting to order at 7:00 pm.

## Approval of Agenda

**Motion by Scheidt, Kari to approve agenda.** Motion approved by all members present and voting.

## Approval of Minutes

**Motion by Kittilson, Detlefsen to approve minutes as written.** Motion approved by all members present and voting.

## Reports

Bergstad reported that the Two Harbors Marina Committee was scheduled to meet on Thursday, June 10. The DNR recently completed the EAW for reconstruction of the boat launch facilities.

Detlefsen reported that the DNR had contacted the City and wished to revisit the idea of the City managing the marina facilities. There have been some organizational and administrative changes at the DNR that may be changing how development of the marina is approached.

Bergstad reported that the Chamber had been given until October 1, 2010 to remove its billboard. This is an extension of the original deadline of July 07 and was given so that the actions would not affect this summer's tourism season. The Chamber Board will be discussing options for the billboard and Chamber office funding issues at its June 17 Board meeting. Bergstad will report new developments on July 06.

## Old Business

### **a. Off-Premise Sign**

The Planning Commission discussed the options for revising local off-premise sign regulations. The Planning Commission discussed if other communities in the region were having similar issues and if the NSSD Council would be a potential partner to work with to develop sign regulations that worked better for communities. The Planning Commission determined that it is important to communicate with Mn/DOT and the Federal Highway Administration to determine when the off-premise sign moratorium will be lifted and if there are options that have not been considered yet or if changes are possible.

**Motion McDonald, Detlefsen to recommend the City Council contact via letter the appropriate people at the Federal Highway Administration and inquire about the timeline for lifting the off-premise sign moratorium.** Motion approved by all members present and voting.

Bergstad stated that he would determine who the appropriate contacts at FHWA are and work with city staff to draft and send the letter.

### **b. Comprehensive Plan**

Bergstad presented a draft of a press release and informational flyer promoting a public input meeting that would kick-off the comprehensive planning process. The Planning Commission stated they would like to present the previously discussed zoning and land use changes to the public at the public input

meeting. Bergstad proposed cancelling the regularly scheduled June 15 meeting and holding a public input session on June 29.

**Motion by Kittilson, Scheidt to cancel the June 15 Planning Commission meeting and hold a public input meeting on June 29 at 6:30 pm at the Two Harbors Community Center.** Motion approved by all members present and voting.

**Adjournment/Next Meeting**

The next regular meeting of the Planning Commission will be held July 06, 2010 at 7:00 pm in the City Council Chambers.

**Motion by Senst, Scheidt to adjourn.** Motion approved by all members present and voting.

Meeting adjourned at 8:05 p.m.