



**Arrowhead Regional Development Commission
Regional Transportation Advisory Committee
June 28, 2007**

Greenway Town Hall Marble, MN

Meeting Summary

<u>Meeting Attendees</u>	<u>Representing</u>	<u>Meeting Attendees</u>	<u>Representing</u>
Tom Peterson	Mn/DNR	Al Goodman	County Engineers
Bob Manzoline	Reg. Rail Authority	Bruce Martinson	Cook County
Wayne Olson	Carlton County	Catherine McLynn	Itasca County
Jack Larson	Arrowhead Transit	Walter Leu	MN/DOT
Denny Johnson	Mn/DOT	Paul Bergman	Lake County
Don Mohawk	Mn/DOT	Bryan Anderson	ARDC Staff
Doug Grindall	Koochiching County	Ben VanTassel	ARDC Staff
Paul Pain	Pedestrian/Bicycles	Leah Berg	ARDC Staff

1. Welcome/Introductions

The Chair was not available to attend the meeting; therefore Jack Larson acted in the place of Chair.

Chair Larson called the meeting to order at 10:10 a.m.

2. Committee Business

Chair Larson called for a motion to approve the June 28, 2007 Meeting Agenda and the April 5, 2007 Meeting Summary. *McLynn/Johnson made a motion to approve the June 28, 2007, Meeting Agenda and the April 5, 2007, Meeting Summary. Unanimous support; motion carried.*

Chair Larson stated that the position of vice-chair was open and called for nominations. *Doug Grindall made a motion to nominate Tom Peterson to the position of Vice-Chair. Hearing no other nominations, Chair Larson closed the nominations and Walter Leu seconded the nomination. Unanimous support; motion carried.*

3. Project Updates

Bryan Anderson explained that CD's of the Grand Lake Township Roads Plan, International Falls Gateway Plan, FY 07 Annual Report and FY 08 Work Program were distributed at the beginning of the meeting. Hard copies of the In-kind Grant Project are available upon request. Hard copies of the Annual Report and Work Program were also distributed at the beginning of the meeting. Any member not present at the meeting will receive copies in the mail.

Anderson stated that due to the length of the agenda he didn't want to spend a considerable amount of time reviewing the FY 07 Annual Report and that members

should review it and see him for any questions. He added that the FY 08 Work Program is similar to the previous year with the majority of the work being the In-kind Grant Projects and the Basemap Update.

Grand Lake Township Roads Plan

Ben VanTassel stated that the Grand Lake Roads Plan was complete. The project planning process included creating an official township roads map by accurately using GPS to map all roads and their locations in the township. The second portion of the project was to develop recommendations based on community concerns on infrastructure improvements, maintenance, right-of-way, and road disconnects. A full culvert inventory was also completed and many ditches were found to be unsafe.

International Falls Gateway Plan

VanTassel mentioned that the International Falls Gateway Corridor Task Force is making progress. The group has finished a physical review of the corridor and fully developed the list of issues to address. Now the group is reviewing a draft document, which lists recommendations. These recommendations include actions steps that will be recommended to the City of International Falls and Koochiching County. The most prevalent recommendation is a design project for the corridor. One of the largest concerns is billboard advertising. The group will continue to look for an alternation solution for advertising.

The Task Force, the design project, will hire a landscape architect to develop design drawings for road design, building and signage designs, and also the development of a welcome area that will greatly enhance the Gateway Corridor. The end result will be a set of drawings.

4. RTAC In-Kind Grant Process

Anderson stated that eight applications were received and only one did not meet the requirements for funding.

The RTAC reviewed all seven applications. *Bruce Martinson/Bob Manzonline made a motion to fund Bovey/Coleraine Bicycle & Pedestrian Plan, Finland Area Trails Plan, Grand Portage Trails Plan, and International Falls Gateway Phase II. Unanimous support; motion carried.*

5. Next Meeting is October 4, 2007.

Chair Larson adjourned the meeting at 11:15. The RTAC had lunch and boarded the bus for the tour of the Minnesota Steel and Mesabi Energy project locations.